

STEP, Inc. Board Meeting Minutes

4:00 PM., Monday, April 18, 2016

Clinton County Community Center, 124 East Walnut Street, Lock Haven PA

Attendance: Randall Allison, Aron Carter, Robert Cross, Leonora Hannagan, Linda Hess, Jack McKernan, Jacqueline Oliva, Jeffrey Snyder, Lindsay Stamm

Not Attending: Susan Bigger, Carolyn Hawk, Jeffrey Rauff, Heather Woodrum

Staff: Rachelle Abbott, Traci Lowe, Jim Plankenhorn, Fred Shrimp, Jamey Williams

1. The meeting was called to order at 4:00 PM by Chairperson Leonora Hannagan.
2. On motion of Jeffrey Snyder and second by Jack McKernan, the minutes of the March 21, 2016 STEP Board of Directors Meeting were approved.
3. Traci Lowe presented the financial reports for February 2016. On motion of Robert Cross and second by Randall Allison, the financial reports for February 2016 were approved.
4. Rachelle Abbott presented the most recent Pathway Reports. On motion of Linda Hess and second by Lindsay Stamm, the Pathway Reports were approved.
5. Traci Lowe updated the board on the following: Re-funding grants include Head Start (\$3,535,235), Early Head Start (\$1,634,350), Head Start Supplemental (\$923,132), Maternal, Infant & Early Childhood Visitation Program (\$162,500), Pre-K Counts (\$782,000), Parent Child Home Program (\$119,536), Medical Assistance Transportation Program (\$2,498,864), Persons with Disabilities Transportation (\$189,443), Welfare to Work Transportation (\$66,275), and Pennsylvania Department of Aging (\$3,491,168); New applications include Senior Community Center Grant (\$90,000), Supportive Housing Grant (\$490,000), PHARE 2015 – Lycoming (\$250,000), and the Employment, Advancement, and Retention Network (EARN) Program (amount to be determined). On motion of Jeffrey Snyder and second by Robert Cross, all grants were approved.
6. Fred Shrimp, STEP Office of Aging Director, provided a handout and update on the following: services offered by the Office of Aging, the increase in Protective Services, branding of senior centers as centers for healthy aging, the Office of Aging Four Year Plan, and Community Health Choices.
7. Fred Shrimp submitted Leslie Houser for the board's approval as a new member of the Aging Advisory Council. On motion by Linda Hess and second by Jack McKernan, she was approved as a member of the Aging Advisory Council.
8. Jim Plankenhorn proposed that Maria Garlick of the Clinton County Housing Coalition be approved as a new member of the STEP Board of Directors, representing the low-income population of Clinton County. On motion of Jeffrey Snyder and second by Robert Cross, Maria was approved as a new board member, pending the confirmation of the Clinton County Housing Coalition board.
9. Jim Plankenhorn updated the board on the resignation of board member Debbie Reese, who had represented the private sector of Clinton County. Jim will approach a few potential candidates to fill this vacancy and update the board.
10. Jim Plankenhorn provided an update on STEP's 50th Anniversary fundraising activities. A deposit was placed on a suitable vehicle for the raffle.
11. There being no further business, the meeting was adjourned at 5:40 PM on motion of Robert Cross and second by Jeffrey Snyder.