

STEP, Inc. Board Meeting Minutes
4:00 p.m., Monday, October 19, 2015
STEP's Boyd Street Conference room

Attendance: Randy Allison, Susie Bigger, Aron Carter, Robbie Cross, Leonora Hannagan, Carolyn Hawk, Joel Long, Jackie Oliva, Jeff Rauff, Debbie Reese, Lindsay Stamm, Heather Woodrum

Not able to attend: Linda Hess, Justin Houser,

Staff: Rachelle Abbott, Traci Lowe, Jim Plankenhorn

1. The Board of Directors participated in STEP's 2015 Mission Awards Recognition Ceremony.
2. Jim Plankenhorn welcomed new Board member, Heather Woodrum, Head Start policy council representative.
3. The meeting was called to order at 5:25 p.m. by Chairperson Leonora Hannigan.
4. On motion of Joel Long and second by Randy Allison, the Minutes of the meeting held September 21, 2015 were approved.
5. Jim Plankenhorn facilitated a discussion on the budget impasse. An update was provided from the Executive Committee meeting, held previous to the Board meeting, regarding the impasse and recommendations provided by the Committee: (1) Contact Woodlands Bank to see if the interest rate on the line of credit can be decreased. (2) Submit a request to both Clinton County and Lycoming, for an interest free loan to be utilized for the continuation of the Aging programs. (3) Contact the First Community Foundation to see what options they may have to assist with funds during the impasse. The Committee will meet in two weeks to review the outcomes of the recommendations and any new impasse updates.
6. Rachelle Abbott reminded the Board that 2016 will be the 50th Anniversary of STEP. Events are being planned to honor STEP's staff, customers, partners, and the Community. Numerous sub-committees are being developed to assist with the various events and Board members were encouraged to participate in the committees.
7. The Board engaged in a year-end fundraising activity lead by Leonora Hannagan, to solicit for donations.
8. On motion by Joel Long and second by Carolyn Hawk, the meeting adjourned at 6:05 p.m.